

WOODLAND TOWNSHIP BOARD OF EDUCATION

AGENDA

July 17, 2017

June 26, 2017 - Canceled

Regular Meeting

1. Call to Order

In accordance with the Open Public Meetings Act, this meeting was advertised in the Burlington County Times and posted in the Chatsworth Elementary School and on the District's Web Site.

2. Complaint Procedure:

If a problem arises, the teacher will notify the administrator. If a parent calls or comes to see the administrator, the administrator will instruct the parent to meet with the teacher. If the parent-teacher meeting does not resolve the problem, the parent can meet with the teacher and administrator. If this meeting does not resolve the problem, the parent can go to the School Board at which time the administrator and teacher may be represented. In the event, that a parent or citizen bypasses the complaint procedure; the Board will not discuss or take action on the complaint.

Public agendas are available as you enter the room. There is one full copy of the support documentation located in the binder next to the agendas. Please feel free to examine the binder, but please do not remove any items as a courtesy to other members of the public. Copies of all documents are available from the business office during regular business hours.

There will be two opportunities for public input at every Board of Education meeting. The first opportunity, titled "Public Comment on Agenda Items Only," is your opportunity to provide comments to the Board of Education, prior to the Board taking action. This opportunity is only for items that appear on the agenda.

The second opportunity, titled "Public Comment," is your opportunity to provide comment that may be of interest to the educational welfare of the district but is not restricted to agenda items only.

At no time during these public comment periods will the Board allow disparaging remarks about students, district personnel, or members of the Board of Education. In addition, the Board will not allow remarks about specific students or district personnel. If such remarks are made, the Board President will declare the speaker out of order and will request the speaker cease and desist from making such comments. Refusal to do so may result in removal from the Board meeting.

3. Pledge of Allegiance

4. Roll Call

Dennis Cronin	_____
Edward Vincent	_____
William Dirkin	_____
Melissa Horner	_____
Vacancy	_____
Misty Weiss, Superintendent	_____
Carolyn Fischl, Supervisor	_____
George Gahles, BA	_____

5. President Opens the Meeting - Time \_\_\_\_\_

6. Board Member Comments on the Agenda

7. Public Comments on Agenda Items Only

8. MOTION: To approve the minutes for:

a. Regular Meeting - May 22, 2017

Dennis Cronin	_____
Ed Vincent	_____
William Dirkin	_____
Melissa Horner	_____

**MONTHLY FINANCIALS/CONTRACTS:**

9. Consent Agenda:

The Following action items A through D will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

- A. MOTION: To accept the financial Report of the Secretary for the month ending May 2017:  
Balance on hand in the general account which includes special revenue: **\$136,630.85**

Board Secretary’s Month Certification

Budgetary Line Item Status

Certification of No Over-expenditures – Recommend acceptance that pursuant to N.J.A.C.

6A:23-2.12(c)3, George Gahles, Board Secretary, certifies that as of May 2017, budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

Sch. Bus. Adm. /Board Secretary

Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Woodland Township Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of May 2017, after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i-vi and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

B. To approve to authorize the Business Administrator to make transfers within accounts for the month of May 2017.

C. MOTION: To approve the bills list:

BE IT RESOLVED, that the Board of Education approve the bills \$125,834.19 for the month of May 2017 to be paid, and the Secretary and President be hereby authorized and directed to draw orders on the Business Administrator for the payment of the same.

D. MOTION: To approve the gross wages for the pay period ending May 15, 2017 in the amount of **\$81,615.30** and for the pay period ending May 30, 2017 in the amount of **\$85,876.58**

Roll Call

Dennis Cronin \_\_\_\_\_

Ed Vincent \_\_\_\_\_

William Dirkin \_\_\_\_\_

Melissa Horner \_\_\_\_\_

Vacancy \_\_\_\_\_

**FINANCIALS/CONTRACTS:**

10. Consent Agenda:

The Following action items A through D will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: BE IT RESOLVED, that the Board of Education approve the four year lease agreement with Wolfington Bus Company for two (2) 54 passenger buses in the amount of \$14,344 per year, Maintenance included..

B. MOTION: BE IT RESOLVED, that Board of Education approve to submit the IDEA Grand FY2018 in the following amounts: Basic \$38,041 and Preschool \$3,630 for a total of \$41,671.

- C. MOTION, BE IT RESOLVED, that the Board of Education approves to reimburse parent of student #405, at a rate of .31 cents per mile in lieu of the district providing transportation with an aide to the ESY program.
- D. MOTION, BE IT RESOLVED, that the Board of Education approve the agreement for Professional Services between Burlington County Special Services School District (ESU) and Woodland Township School District as well as the fee schedule for the 2017-18 school year.

Roll Call

Dennis Cronin	_____
Ed Vincent	_____
William Dirkin	_____
Melissa Horner	_____
Vacancy	_____

**PERSONNEL:**

11. Consent Agenda:

The Following action item A through E will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

- A. MOTION, BE IT RESOLVED, that the Board of Education approve the 2017-18 contract for George Gahles, School Business Administrator/Board Secretary, effective July 1, 2017 through June 30, 2018 at the annual salary of \$60,000.00.
- B. MOTION, BE IT RESOLVED, that the Board of Education approve the following individuals to serve as ESY (Extended School Year) staff at her contracted yearly hourly rate: Jessica Anderson (Teacher) and Christine Peck (Nurse).
- C. MOTION, BE IT RESOLVED, that the Board of Education approve the following individual to serve as C.H.A.R.G.E.rs staff for summer enrichment program: Erin Eddy.
- D. MOTION, BE IT RESOLVED, that the Board of Education approve the 2017-18 contract for Merle Compton, Payroll Specialist, effective July 1, 2017 through June 30, 2018 at the hourly rate of \$40/hr for an average of 12/Hrs per month.
- E. MOTION, BE IT RESOLVED, that the Board of Education approve Jeanine Goodlow as a Special Education teacher for the 2017-18 at Step 5 of the teacher’s salary guide (rate to be determined upon ratification of negotiated contract).

Roll Call  
Dennis Cronin \_\_\_\_\_  
Ed Vincent \_\_\_\_\_  
William Dirkin \_\_\_\_\_  
Melissa Horner \_\_\_\_\_  
Vacancy \_\_\_\_\_

**CURRICULUM AND INSTRUCTION:**

12. Consent Agenda:

The Following action items A through B will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

- A. AMOTION, BE IT RESOLVED, that the Board of Education approve the submission of the HIB Investigations, Trainings and Programs (HIB-ITP) for the report period #2 (January 1 - June 30) to the Department of Education.
  
- B. MOTION, BE IT RESOLVED, that the Board of Education approve the submission of the Violence and Vandalism Report (EVVRS) to the Department of Education for the 2016-17 school year.

Roll Call  
Dennis Cronin \_\_\_\_\_  
Ed Vincent \_\_\_\_\_  
William Dirkin \_\_\_\_\_  
Melissa Horner \_\_\_\_\_  
Vacancy \_\_\_\_\_

**PROFESSIONAL DEVELOPMENT:**

13. Consent Agenda:

The Following action items A will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

- A. MOTION, BE IT RESOLVED, that the Board of Education approve the Educational Resources of New Jersey services agreement to provide three days of professional development to the district during the 2017-18 school year.

Roll Call  
Dennis Cronin \_\_\_\_\_  
Ed Vincent \_\_\_\_\_  
William Dirkin \_\_\_\_\_  
Melissa Horner \_\_\_\_\_  
Vacancy \_\_\_\_\_

**EDUCATIONAL PROGRAM:**

14. Consent Agenda:

The Following action items A through B will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

- A. MOTION, BE IT RESOLVED, that the Board of Education ratifies the Memorandum of Agreement between the Chatsworth Elementary Teacher Association and the Woodland Township Board of Education dated July 1, 2017- June 30, 2020.
  
- B. MOTION, BE IT RESOLVED, that the Board of Education approve the 2017-18 school calendar.

Roll Call

Dennis Cronin	_____
Ed Vincent	_____
William Dirkin	_____
Melissa Horner	_____
Vacancy	_____

**POLICY:**

15. Consent Agenda:

The Following action item A will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

- A. MOTION, BE IT RESOLVED, that the Board of Education give approve the first reading of the following:
  - a. 0000.01 Introduction (M) (Revised)
  - b. 0000.02 Introduction (M) (Revised)
  - c. 0000.03 Introduction (M) (Revised)
  - d. P 2320 Independent Study Programs (Abolished)
  - e. P 2415.06 Unsafe School Choice Option (M) (Revised)
  - f. P & R 2460 Special Education (M) (Revised)
  - g. R 2460.1 Special Education - Location, Identification, and Referral (M) (Revised)
  - h. R 2460.8 Special Education - Free and Appropriate Public Education (M) (Revised\_
  - i. R 2460.9 Special Education - Transition from Early Intervention Programs to Preschool Programs (M) (Revised)
  - j. R 2460.15 Special Education - In-Service Training Needs for Professional Development and Paraprofessional Staff (M) (New)
  - k. R 2460.16 Special Education - Instructional Material to Blind or Print-Disabled Students (M) (No Revision Required/Readopt)
  - l. P 2464 Gifted and Talented Students (M) (Revised)
  - m. P 2467 Surrogate Parents and Foster Parents (M) (Revised)
  - n. P 2622 Student Assessment (M) (Revised)
  - o. P & R 3160 Physical Examination (M) (Revised)

- p. P & R 4160 Physical Examination (M) (Revised)
- q. P & R 5116 Education of Homeless Children (Revised)
- r. P 5465 Early Graduation (Abolished)
- s. P 7446 School Security Program (New)
- t. P 8350 Records Retention (New)
- u. P & R 1240 Evaluation of Superintendent (M) (Revised)
- v. P 1511 Board of Education Website Accessibility (New)
- w. P & R 3126 District Mentoring Program (Revised)
- x. P & R 3221 Evaluation of Teachers (M) (Revised)
- y. P & R 3222 Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M) (Revised)
- z. P & R 3223 Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M) (Revised)
- aa. P & R 3224 Evaluation of Principals, Vice Principals, and Assistant Principals (M) (Revised)
- bb. P & R 3240 Professional Development for Teachers and School Leaders (M) (Revised)
- cc. P & R Suspension (M) (Revised)
- dd. P 5620 Expulsion (M) (Revised)
- ee. P & R 7424 Bed Bugs (New)
- ff. P 7461 District Sustainability Policy (New)
- gg. P 8505 Local Wellness Policy/Nutrient Standards for Meals and Other Foods (M) (Revised)
- hh. P 8550 Unpaid Meal Charges/Outstanding Food Service Charges (M) (Revised)

**FACILITIES:**

16. Consent Agenda:

The Following action item A will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

- A. MOTION, BE IT RESOLVED, that the Board of Education approves the provided report from Partner Engineering & Science, Inc. as required in state regulations N.J.A.C. 6A:26-1.2 and 12.4.

Roll Call

Dennis Cronin	_____
Ed Vincent	_____
William Dirkin	_____
Melissa Horner	_____
Vacancy	_____

17. Superintendent's Report

A. Discipline Report – 1 Students Suspended

B. H.I.B. Incidents:

0 incidents reported: \_\_\_\_\_ were confirmed bullying, \_\_\_\_\_ determined to be non – HIB related or non-actionable HIB and \_\_\_\_\_ inconclusive.

C. Drills:

- a. May 25, 2017 - lockdown Drill
- b. May 31, 2017 - Fire Drill
- c. June 7, 2017 - Table-Top Activity
- d. June 15, 2017 Evacuation Drill

D. Perfect Attendance for the entire school year: Joseph Kahoun - Kindergarten, Douglas Lombardo -5th Grade, Olivia Termi - 7th Grade; Distinguished Honor Roll for the entire school year: Christopher Weiss - 4th Grade, Kori Greenberg - 5th Grade

E.. Chatsworth Elementary School Graduation - June 19, 2017

F. . Seneca Student Spotlight

- a. Olivia Martinez - Seneca class of 2017, received Burlington County Time's Teen Excellence Award
- b. Tim Ready - Class of 2017 and Kayla Johnson - Class of 2018 recognized by a teacher and received a "People's Choice Award"

G.. Important Dates to remember:

- a. July 24, 2018 - Meeting Canceled
- b. August 28, 2017 - BOE Meeting

18. Board Comments

19. Public Comments

20. MOTION: RESOLUTION

**WHEREAS**, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

**WHEREAS**, the Board of Education of Woodland Township School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and



**WHEREAS**, the regular meeting of the Board of Education will reconvene at the conclusion of closed session:

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of the Woodland Township Public School District will go into closed session for the following reason(s) as outlined in N.J. S.A. 10:4-12:

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body;

Any matter involving the purpose, lease or acquisition of real property with public funds, the setting bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

Any investigations of violations or possible violations of the law;

Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospect public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting;

Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

**BE IT FURTHER RESOLVED** that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion;

**BE IT FURTHER RESOLVED** that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Roll Call

Dennis Cronin \_\_\_\_\_

Ed Vincent \_\_\_\_\_

William Dirkin \_\_\_\_\_

Melissa Horner \_\_\_\_\_

Vacancy \_\_\_\_\_

Adjourn to Executive Session at \_\_\_\_\_

21. Adjournment - Time \_\_\_\_\_