



WOODLAND TOWNSHIP BOARD OF EDUCATION
MINUTES

September 26, 2018
(September 19, 2018- canceled)
7:00 pm Regular Meeting

Woodland Township School District Mission Statement

The Woodland Township School District values the uniqueness of individual students and provides a high quality education in our highly supportive community.

1. Call to Order

In accordance with the Open Public Meetings Act, this meeting was advertised in the Burlington County Times and posted in the Chatsworth Elementary School and on the District's Website.

2. Complaint Procedure:

If a problem arises, the teacher will notify the administrator. If a parent calls or comes to see the administrator, the administrator will instruct the parent to meet with the teacher. If the parent-teacher meeting does not resolve the problem, the parent can meet with the teacher and administrator. If this meeting does not resolve the problem, the parent can go to the School Board at which time the administrator and teacher may be represented. In the event, that a parent or citizen bypasses the complaint procedure; the Board will not discuss or take action on the complaint.

Public agendas are available as you enter the room. There is one full copy of the support documentation located in the binder next to the agendas. Please feel free to examine the binder, but please do not remove any items as a courtesy to other members of the public. Copies of all documents are available from the business office during regular business hours.

There will be two opportunities for public input at every Board of Education meeting. The first opportunity, titled "Public Comment on Agenda Items Only," is your opportunity to provide comments to the Board of Education, prior to the Board taking action. This opportunity is only for items that appear on the agenda.

The second opportunity, titled "Public Comment," is your opportunity to provide comment that may be of interest to the educational welfare of the district but is not restricted to agenda items only.

At no time during these public comment periods will the Board allow disparaging remarks about students, district personnel, or members of the Board of Education. In addition, the Board will not allow remarks about specific students or district personnel. If such remarks are made, the Board President will declare

the speaker out of order and will request the speaker cease and desist from making such comments. Refusal to do so may result in removal from the Board meeting.

3. Presentation - Brown & Brown Health Insurance Analysis Presentation

4. Pledge of Allegiance

5. Roll Call

Edward Vincent	Present
Dennis Cronin	Absent
William Dirkin	Present
Christopher Diaz	Present
Linda Morris	Present
Misty Weiss, Superintendent	Present
Carolyn Fischl, Supervisor	Present
George Gahles, BA	Present

6. President Opens the Meeting - Time 7:05 PM

7. Board Member Comments on the Agenda
None

8. Public Comments on Agenda Items Only
None

9. MOTION: To approve the minutes for:

A. Regular Meeting - August 29, 2018

A motion was made by William Dirkin and seconded by Ed Vincent

Roll Call

Edward Vincent	Yes
Dennis Cronin	Absent
William Dirkin	Yes
Christopher Diaz	Yes
Linda Morris	Yes

MONTHLY FINANCIALS/CONTRACTS:

10. Consent Agenda:

The following action items A through E will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: To accept the financial Report of the Secretary for the month ending **August 2018**:
Balance on hand in the general account which includes special revenue: **\$220,769.97**

Board Secretary's Month Certification
Budgetary Line Item Status

Certification of No Over-expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, George Gahles, Board Secretary, certifies that as of June 2018, budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

Sch. Bus. Adm. /Board Secretary

Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Woodland Township Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of August 2018, after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i-vi and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

B. To approve to authorize the Business Administrator to make transfers within accounts for the month of August 2018.

C. MOTION: To approve the bills list:

BE IT RESOLVED, that the Board of Education approve the bills **\$105,015.12** for the month of August 2018 to be paid, and the Secretary and President be hereby authorized and directed to draw orders on the Business Administrator for the payment of the same.

D. MOTION: To approve the gross wages for the pay period ending August 15, 2018 in the amount of **\$23,990.41** August 31, 2018 in the amount of **\$19,835.80**

E. MOTION: To accept the financial Report of the Secretary for the month ending **August 2018**: Balance on hand in the general account which includes special revenue: **\$210,136.96**

Board Secretary’s Month Certification

Budgetary Line Item Status

Certification of No Over-expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, George Gahles, Board Secretary, certifies that as of July 2018, budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

Sch. Bus. Adm. /Board Secretary

Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Woodland Township Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of August 2018, after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation

of N.J.A.C. 6A:23-2.12 (c)4 i-vi and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

A motion was made by Chris Diaz and Seconded by Linda Morris

Roll Call

Edward Vincent	Yes
Dennis Cronin	Absent
William Dirkin	Yes
Christopher Diaz	Yes
Linda Morris	Yes

BUSINESS/FINANCIALS:

11. Consent Agenda:

The following action item A and B will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

- A. MOTION, BE IT RESOLVED, that the Board of Education approve the following out of district student transportation contract with MOESC at a rate of \$239 per day for student #262.
- B. MOTION, BE IT RESOLVED, that the Board of Education approve M3EP, Inc. (DBA, Abracabully, Inc.) for assembly titled "Let's Make Bullying Disappear" on October 4, 2018 at a cost of \$800.00.

A motion was made by William Dirkin and Seconded by Chris Diaz

Roll Call

Edward Vincent	Yes
Dennis Cronin	Absent
William Dirkin	Yes
Christopher Diaz	Yes
Linda Morris	Yes

POLICIES:

12. Consent Agenda:

The following action item A will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

- A. MOTION, BE IT RESOLVED, that the Board of Education approve the second and final reading for following policies:
 - a. P & R 1550 Equal Employment/Anti-Discrimination Practices
 - b. P 2431 Athletic Competition
 - c. R 2431.2 Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad
 - d. P & R 5350 Student Suicide Prevention
 - e. P 5533 Student Smoking
 - f. P & R 5561 Use of Physical Restraint and Seclusion Techniques for Students with Disabilities

- g. P 8462 Reporting Potentially Missing or Abused Children
- h. P 8561 Procurement Procedures for School Nutrition Programs

A motion was made by Ed Vincent and Seconded by William Dirkin

Roll Call

Edward Vincent	Yes
Dennis Cronin	Absent
William Dirkin	Yes
Christopher Diaz	Yes
Linda Morris	Yes

PERSONNEL:

13. Consent Agenda:

The following action items A and B will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

- A. MOTION, BE IT RESOLVED, that the Board of Education approves the hiring of Melissa Horner, business administrator confidential secretary/bookkeeper, at \$20.00/hour, effective October 1, 2018.
- B. MOTION, BE IT RESOLVED, that the Board of Education approve the STEM club advisor description to begin for the 2018-19 school year.

A Motion was made by William Dirkin and Seconded by Linda Morris

Roll Call

Edward Vincent	Yes
Dennis Cronin	Absent
William Dirkin	Yes
Christopher Diaz	Yes
Linda Morris	Yes

EDUCATIONAL PROGRAM:

14. Consent Agenda:

The following action items A through C will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

- A. MOTION, BE IT RESOLVED, that the Board of Education approve the School Self-Assessments for Woodland Township School District, as required by the NJ DOE School Self-Assessment for Determining Grades, under the Anti-Bullying Bill of Rights Act, for the period of July 1, 2017 through June 30, 2018.
- B. MOTION, BE IT RESOLVED, that the Board of Education approve the week of October 1-5, 2018 as a "Week of Respect" in Woodland Township School District.

C. MOTION, BE IT RESOLVED, that the Board of Education approve the the week of October 15-19, 2018 as "School Violence Awareness Week" as per N.J.S.A. 18A:36-5.1 and N.J.A.C. 6A:16-5.

A Motion was made by Chris Diaz and Seconded by Linda Morris

Roll Call

Edward Vincent	Yes
Dennis Cronin	Absent
William Dirkin	Yes
Christopher Diaz	Yes
Linda Morris	Yes

FIELD TRIP:

15. Consent Agenda:

The Following action item A will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION, BE IT RESOLVED, that the Board of Education approve the following field trips:

Class	Location	Date	Cost
7th & 8th	Lenape High School - Nelson Mandela's Bodyguard Presentation	10/3/18	free
PK & K	Pemberton Library	10/16/18	free
8th Grade	Clean Ocean Action Student Summit	10/11/18	free
PK & K	Russo's Farm	10/12/18	\$8/student
7th & 8th	Washington D.C.	5/2/19	\$164/person

A Motion was made by William Dirkin and Seconded by Linda Morris

Roll Call

Edward Vincent	Yes
Dennis Cronin	Absent
William Dirkin	Yes
Christopher Diaz	Yes
Linda Morris	Yes

PROFESSIONAL DEVELOPMENT

16. Consent Agenda:

The following action item A will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION, BE IT RESOLVED, that the Board of Education approve the following professional development:

Staff Member	Program/Workshop	Date	Cost
Cassandra Sicolo	LUX Orchestra & SOPAC	9/25-9/26	none
Monica Lee	Rewire at Olson Middle School	10/5/18	none
Stacey King Jen Bergen	Higher Order Thinking/Questioning for Literacy Grades K-3	11/1/18	none
Jeanine Goodlow	Strategies for Working With Defiant and Disruptive Students	10/2/18	none
Brittany Georgette Katherine Futia	Classroom Management that Works	10/17/18	none
Brittany Georgette Katherine Futia	Teaching with a Growth Mindset	12/11/18	none
Katherine Futia	Higher Order Thinking/Questioning for Literacy grades 4-8	4/10/19	none
Brenda Casano	West Jersey Regional Council Fall Conference & Annual Membership Fee	10/17/18	\$40.00

A Motion was made by Willian Dirkin and Seconded by Chris Diaz

Roll Call

Edward Vincent	Yes
Dennis Cronin	Absent
William Dirkin	Yes
Christopher Diaz	Yes
Linda Morris	Yes

FACILITIES:

17. Consent Agenda:

The Following action item A will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION, BE IT RESOLVED, that the Board of Education hereby approve the following use of facilities:

Organization	Type of Use	Space	Date
Chatsworth PTO	Monthly Meeting -	7th grade classroom	Sept. 11, Oct. 9, Nov. 13, Dec. 11, Jan. 8, Feb. 12, Mar. 12,

			Apr. 9, May 14, June 11
Chatsworth PTO	Cranberry Festival Car Parking	Outside fields	10/20-10/21/18
Chatsworth PTO	Fall Ball	cafeteria	11/2/18
Chatsworth PTO	Tree Lighting	cafeteria	11/30/18
Chatsworth PTO	PK-2 Event Night	cafeteria	1/11/19
Chatsworth PTO	3-5th Event Night	cafeteria	2/8/19 & 5/10/19
Chatsworth PTO	Easter Breakfast	cafeteria	4/1/5/19 (rain date 4/12/18)
Chatsworth PTO	6-8th Event Night	cafeteria	5/31/19

A Motion was made by Linda Morris and Seconded by William Dirkin

Roll Call

- Edward Vincent Yes
- Dennis Cronin Absent
- William Dirkin Yes
- Christopher Diaz Yes
- Linda Morris Yes

18. Superintendent’s Report

- A. Drills-
 - a. September 17, 2018 - evacuation drill
- B. Presentation of 2018 District PARCC Scores
- C. Burlington County Library
 - a. Came out to back to school night to celebrate our Free Little Library
 - b. Mobile library will be coming her the first Friday of each month so students can get books
 - c. Mobile library will also include Woodland Township on a stop at a different time from the school for the Community to use
- D. American Red Cross Blood Drive
 - a. Hosted here on Tuesday, October 16 from 2-7pm
 - b. Members of the community are invited to donate
- E. Classroom Highlights -
 - a. Art Classes - will be creating an interactive mural in the hallway. Stay tuned to see the progress in the hallway
 - b. 4th grade science - learning what constraints engineers may face when building a project.

- i. Students worked together to design a tower with 10 index cards, 10 centimeters of tape and 10 minutes.
- ii. Students have also worked together to design a hearing enhanced device that must be wearable and lightweight. The one constraint they had was that it was not allowed to use batteries.

F. Important Dates:

- a. October 5, 2018 - early dismissal for all students
- b. October 8, 2018 - school closed (PD day for teachers)
- c. October 10, 2018 - Regular BOE meeting 7pm
- d. October 16, 2018 - American Red Cross Blood Drive 2-7pm
- e. October 23, 2018 - Picture Day for all students

19. Board Comments

- William Dirkin says he see's the school working towards its strategic planning goals and is pleased.
- PTO has been helpful to us, parking is coming up for cranbury festival
- Back to school night was great, thanks to all the staff

20. Public Comments

- PTO needs more volunteers for car parking at cranbury festival, only have about ½ of those needed.

21. MOTION, Adjournment

A Motion was made by Linda Morris and Seconded by Ed Vincent

Roll Call

Edward Vincent	Yes
Dennis Cronin	Absent
William Dirkin	Yes
Christopher Diaz	Yes
Linda Morris	Yes

Time 7:33PM