



**WOODLAND TOWNSHIP BOARD OF EDUCATION  
CHATSWORTH ELEMENTARY SCHOOL**

2 John Bowker Jr. Blvd. - P.O. Box 477  
Chatsworth, New Jersey 08019  
Phone: (609) 726-1230 Fax: (609) 726-9037  
www.woodlandboe.org

**Misty Weiss** – Superintendent  
**Carolyn Fischl** – Supervisor  
**Laura Archer** – Business Administrator

**EVENT/ORGANIZATION FACILITIES USE FORM**

(All indoor events after 6:00pm and on weekends will be charged a fee of \$25 per hour.)

Name of Sport/Club/Activity: \_\_\_\_\_

Coach/Advisor: \_\_\_\_\_

Assistant Coach/Advisor: \_\_\_\_\_

Purpose:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Regular Meeting Time: \_\_\_\_\_

Frequency of Meetings: \_\_\_\_\_

Location of Meetings: \_\_\_\_\_

Proposed activities, projects, field trips:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

(Please attach any organization insurance documents,  
dates and/or schedules that may be part of this activity)

**\*all children must remain supervised\***

Superintendent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Board Approval Date: \_\_\_\_\_